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ANNUAL CALENDAR



OAKWOOD JUNIOR COLLEGE

1918-19

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JUN 29 1931

UNIVERSITY OF MICHIGAN

The Oakwood Bulletin

Vol. 5

Huntsville, Ala.

No. 2

Second Quarter, 1918

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JUN 29 1931

UNIVERSITY OF ILLINOIS

ANNUAL ANNOUNCEMENT

1918--1919

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PRINTING DEPARTMENT

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(Incorporated)

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SCHOOL CALENDAR 1918-19

FIRST SEMESTER, FIRST PERIOD

	WED.	THUR	FRI.	SAT.	SUN.	MON.	TUE.
September	18	19	20	21	22	23	24
	25	26	27	28	29	30	1
October	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29

SECOND PERIOD

November	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	1	2	3
December	4	5	6	7	8	9	10

THIRD PERIOD

December	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
January	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21

SECOND SEMESTER, FOURTH PERIOD

January	22	23	24	25	26	27	28
February	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
March	26	27	28	1	2	3	4

FIFTH PERIOD

March	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
April	2	3	4	5	6	7	8
	9	10	11	12	13	14	15

SIXTH PERIOD

April	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
May	30	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27

BOARD OF MANAGERS

S. E. Wight, <i>Chairman.</i>	W. E. Howell
J. I. Beardsley, <i>Secretary.</i>	E. E. Andross
W. H. Branson	C. J. Boyd
Morris Lukens	T. B. Buckner
W. H. Green	G. E. Peters
J. H. Lawrence	



Calendar 1918-1919.

First Semester, Wednesday, Sept. 18, to Tuesday, Jan.
21—18 weeks.

Second Semester, Wednesday, Jan. 22, to Tuesday, May
27—18 weeks.

Baccalaureate	May 25
Class Night.....	May 26
Commencement	May 27

FACULTY

J. I. BEARDSLEY, B. A., *President and Manager*
English

WALTER L. BIRD, B. A.
Ministerial Department

CECIL S. CORKAHM, B. A., *Asst. Manager*
Mathematics, Science

‡ GEORGE H. JEYS
Asst., English and History

FRANK L. PETERSON, B. A.
Music

*—————
History

ETTA L. REEDER
Medical Superintendent

F. W. HALLADAY
Preparatory Department

MRS. F. W. HALLADAY
Normal Department

*—————
Commercial Department

*————— *Preceptor*

*————— *Preceptress*

JENNIE E. STRATTON
Asst. Music

‡On leave of absence

*To be supplied

VOCATIONAL FACULTY

J. I. BEARDSLEY, *Superintendent*

C. S. CORKHAM, *Asst. Superintendent*

J. M. SWOFFORD
General Farm

W. L. BIRD
Horticulture

F. L. PETERSON
Fruit Growing

‡ G. H. JEYS
Printing

ETTA L. REEDER
Sewing

F. W. HALLADAY
Mechanics

F. L. W. CLARK
Carpentry

*————— *Matron*

Domestic Science,

‡On leave of absence

*To be supplied

STANDING COMMITTEES

Entrance Examinations and Graduation

W. L. BIRD

C. S. CORKHAM

ASSISTANT, ENGLISH DEPARTMENT

Library

J. I. BEARDSLEY

W. L. BIRD

F. L. PETERSON

Chapel Exercises

J. I. BEARDSLEY

C. S. CORKHAM

ETTA L. REEDER

Entertainment

F. W. HALLADAY

PRECEPTOR

PRECEPTRESS

Bands and Organizations

W. L. BIRD

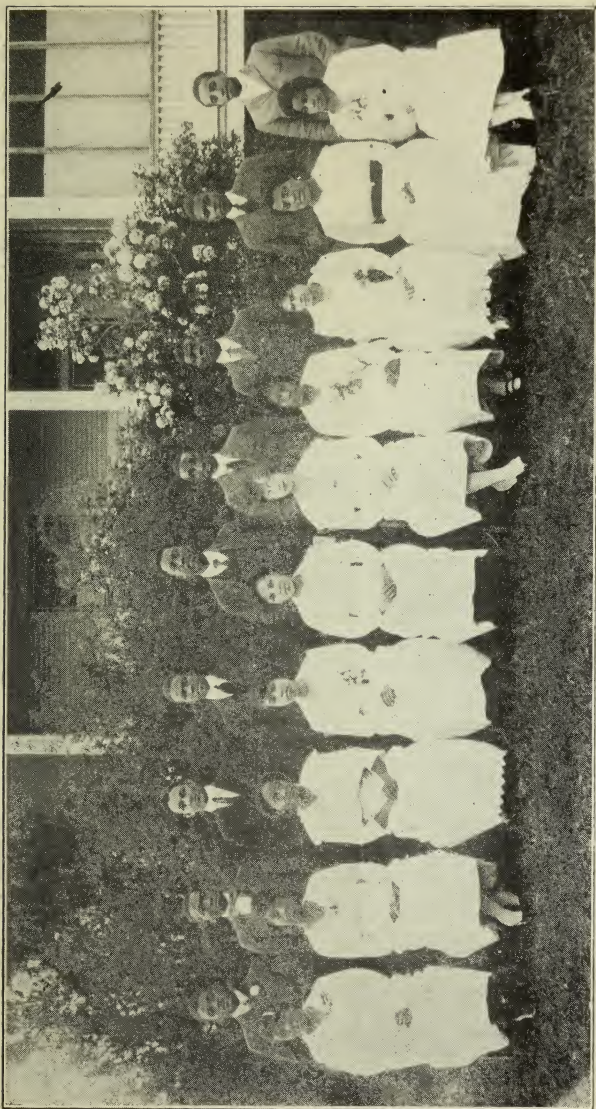
J. I. BEARDSLEY

PRECEPTRESS

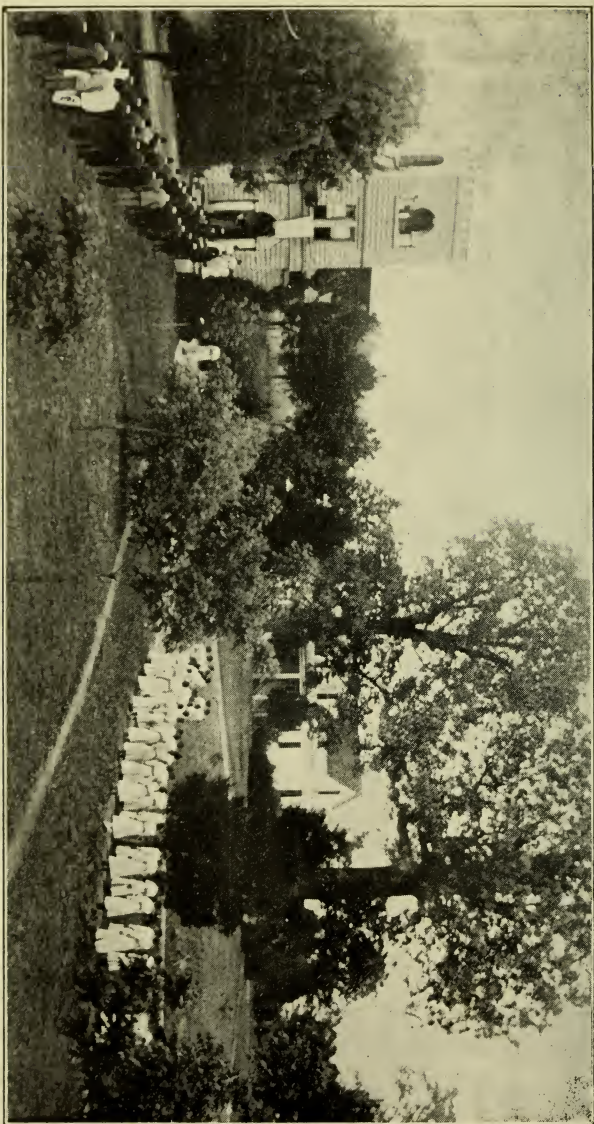
“The fear of the Lord is the beginning of wisdom: and the knowledge of the Holy is understanding.”

“Wisdom is the principal thing; therefore get wisdom; and with all thy getting get understanding.”

Solomon.



Graduates, 1917-1918



Marching In

History and Location

Oakwood Junior College, formerly known as Oakwood Manual Training School, is now in the twenty-third year of its history. It is located in a fertile valley, five miles northwest of Huntsville, Alabama, eight hundred feet above sea level, thus affording a pleasant view of the city and the surrounding country. Across the valley, eight miles distant, Monte Sano (1,700 feet) appears against the eastern sky.

The general location is a healthful one. The air is generally light and balmy with an unusual number of sunny days in the year. The distance from the city is a favorable feature of the location of the institution, it being near enough for mail and other accommodations and at the same time removed from the temptations and allurements of the city.

The farm on which the school is located comprises a tract of 358 acres and is approached by a beautiful drive through a large gate, on which are illustrated the various mechanical industries taught in the institution. Our campus, which is a very beautiful place, was formerly covered with giant oaks of a century growth, which are now being gradually replaced by cultivated walnut, maple and other beautiful trees. Flowers and blooming shrubbery well adapted to the climate, and well selected for the seasons, form an almost unbroken series of bloom and fragrance.

Around a circle our eight main buildings are nicely located. The campus is approached by a drive from either

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side articulating with the public road which skirts the northern side of the farm.

This site was chosen in 1894 by Elders O. A. Olsen and G. A. Irwin, acting for the General Conference of Seventh-day Adventists. This choice was made after a thorough investigation of many places in this part of the South. The soil, the climate, the location and various surrounding conditions unite to make Oakwood a most favorable place for conducting an educational institution for colored youth.

The school has made substantial growth from the first. Year after year it has been extended until it now has an aggregate of twenty-three buildings, including an orphanage, a sanitarium, an administration building, the usual dormitories, with other necessary equipments. The literary character of the institution has also made creditable advancement. In its earlier history, the students attending were often those in the lower grades. It has been gradually advanced and strengthened until its curriculum of study now provides work in the two Junior College years. Its faculty is composed of college men of ability and experience, well qualified to teach the students who will attend this institution. The board and constituency of Oakwood Junior College are determined to spare no pains to make the institution a strong factor in the training of the youth of the colored race.

OBJECT

The proper development of character is the most important part of a student's education. Accordingly, our school has but one aim, and that is to assist its students in forming well balanced, symmetrical characters, which will

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enable them to render useful service in this life, and finally to enter the great school above. With this in view, it is the aim of the management to conduct the work on broad principles, combining literary, industrial and Christian training.

President Wilson referring to young men who are preparing for the ministry says, "Many times their motive is to *do* something when it should be to *be something*." Our object is to have our graduates "be something," and "do something" will follow as the natural sequence.

The Oakwood Junior College is operated by the General Conference Educational Department of Seventh-Day Adventists.

Its motive is to train workers to supply the various departments of our organized work with men and women who are qualified to labor in our different fields of missionary endeavor among the colored population of our country.

The extension of the work of the institution makes it possible for us to more thoroughly train workers for the Southern field and its adjacent islands. Twenty millions of people are looking to us to train effective workers for labor among them. We need strong, aggressive preachers, who are fully qualified mentally and spiritually for these fields.

By their sides must stand a corps of Bible workers who are able to carry the message into the homes of the people, and develop them into the truth.

Colporteurs who can intelligently present this message and pioneer the way for these workers, must be educated and sent forth.

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School teachers, who are able to further instruct and hold together the companies developed, must be sent out by the score.

Medical missionaries, like Luke who attended Paul in his labors, are greatly needed among these millions.

All these, and others, must be trained and sent forth into this needy field, and this task has been appointed to Oakwood Junior College as her part in advancing the truth of God in the world. An all-round education is demanded in this day and age. Colleges are being multiplied, correspondence courses and libraries are greatly extending the education of the masses. We must thoroughly train our workers to meet people of refinement and education.

While Bible occupies first place in our institution, science, mathematics, language, history and kindred subjects all have their places in the training of men for the world's needs to-day.

The institution set forth in this calendar is being thoroughly reorganized and made an up-to-date Junior College with a strong course of study and a corps of competent and trained workers, with the hope and expectation of seeing this part of the Lord's vineyard supplied with thoroughly qualified and trained laborers.

HOME LIFE

Our young people should receive a training much broader than that which comes from books. Youth is the best time to form habits of order, neatness, Christian courtesy, and self-respect, and obtain the culture which comes from association with educated Christians. The training given the students in the homes is not secondary to the literary part of their education. The observance of regular

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hours for rising, retiring, devotional exercises, meals, etc., helps the student to become methodical in all that he does. His constant contact with the other members of the same home, and his meeting with the whole student body in the dining room and in public services helps him to form correct estimates of the character of others and teaches him how to make himself congenial and pleasing in manner and speech. Not the least important of the advantages of the school home is the privilege of forming friendships that are lasting and helpful. This feature is carefully guarded, and encouragement is given to only such comradeships as will be of benefit to the student. He is advised by those in charge if in their opinion he is forming unwise friendships. The study of Christian etiquette which has in many cases begun in the parental home is carried on and supplemented in the school homes. The rules of Christian courtesy are kept constantly before the student.

The following quotations from the Testimonies are pertinent:

“The education which the young men and women who attend our colleges should receive in the home life is deserving of special attention. It is of great importance in the work of character building that students who attend our colleges be taught to take up the work that is appointed them, throwing off all inclination to sloth. They need to become familiar with the duties of daily life. They should be taught to do their domestic duties thoroughly and well, with as little noise and confusion as possible.”

“To each student in the home I would say, be true to home duties. Be faithful in the discharge of little responsibilities. Be a real, living Christian in the home.”

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“Christian sociability is altogether too little cultivated by God’s people. This branch of education should not be neglected or lost sight of in our schools.”

Henderson Hall, the girls’ home, is a well constructed modern dormitory building having twenty-six large well lighted student rooms on the second and third floors, which will accommodate fifty-four girls. There are also some student rooms on the first floor, besides preceptress’s quarters, parlor, and bath room. This building is presided over by the preceptress who fills the responsible position of mother to the girls who occupy the home, advising, counseling, correcting as occasion may demand, and devoting a large part of her effort to the spiritual well-being of those under her care.

Butler Hall is on the opposite side of the campus and is the boys’ home. It is presided over by the preceptor in much the same way that the preceptress cares for the girls’ home. Steps are now being taken to provide a new dormitory for the boys, and it is hoped that before the school year begins substantial progress will have been made in the erection of this much needed building.

The dining hall is located on the campus circle between the two dormitories and is presided over by the matron who has charge of the preparation of all the food, the serving of the same, the arrangement and care of the dining room and its conduct. Here again, Christian etiquette is insisted upon, and such time is devoted to instruction in these principles as may be found necessary by those in charge of this department.

The domestic work, the work on the farm, in the sanitarium, printing office, saw mill, blacksmith shop, and in

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the timber, is all done by the students under the supervision of some member of the faculty. The students thus share daily duties and bear mutual responsibilities with their teachers. The result proves to be of great educational value in developing character and maintaining health. Service thus willingly and cheerfully rendered is invaluable in producing habits of accuracy, self-reliance, unselfishness and genuine sympathy with all workers and all kinds of work. Oakwood is a place where the dignity of labor is maintained.

Home Regulations

It is not the purpose of the management to burden our students with many and burdensome rules. Only such regulations are enforced as have been found necessary for the safeguarding of the honor, integrity, and welfare, physical and moral, of our students and the institution. We state below a few of the more important of these:

Students are expected to attend morning and evening worship promptly and regularly. No excuse except severe illness is acceptable for failure to do this.

Students will be required to maintain absolute quiet in the buildings during the regular study periods.

It is not expected that students will absent themselves from the home buildings after dark without permission from the one in charge.

All lights will be extinguished promptly when the retiring signal is given.

No student is expected to leave the campus without proper arrangement with the one in charge of the home; and in some cases others, including the president, must be consulted.

Other regulations affecting the homes will be found under General Regulations in another part of the calendar.

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WHO ADMITTED

All students desiring to enter the school should fill out completely the accompanying blank for entrance, detach and mail the same to the president. This request will be given consideration at the faculty meeting and a report of the action taken will be returned to the student. No person should come without first corresponding with the school and making application for entry. This applies to both old and new students.

All applicants should be at least seventeen years of age, and it is desired that they be advanced far enough in their studies to be able to enter at least the sixth grade. Applications must be accompanied by satisfactory recommendations from some conference or church officer known by the school.

The school is open to worthy persons of both sexes who come for the purpose of doing earnest, faithful work.

Perfect religious liberty is believed in, and no religious test is applied. All persons must be of upright moral character, and whether students make any profession of religion or not, all will be expected to reverence and respect the word of God and observe the regulations of the school. Their matriculation is considered by the managers of the school as a contract or agreement to abide by the regulations and to have their conduct correspond with the spirit of the institution.

Families

Oakwood has always endeavored to care for a limited number of small families who come to attend school. In so doing the institution has sought to make these families as comfortable as possible. The number of rooms that

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the school has been able to devote to family use is necessarily very small.

Those who are accommodated in this way are expected to conform to the general rules that govern other students in regard to conduct, attendance upon services, etc. They will be expected to co-operate with the institution in every way, and any breach of conduct on their part will call for the same discipline that applies to other students.

Those families who contemplate coming to Oakwood should first correspond with the management in regard to rooms and amount of furniture desired and other necessary information.

HOW TO REACH THE SCHOOL

Huntsville is situated at the junction of the Chattanooga and Memphis division of the Southern Railroad, and the Decherd, Elora, Huntsville and Gadsden branch of the Nashville, Chattanooga and St. Louis Railroad. The place is easy of access from all points. Our school being located five miles from the city, it is necessary that students before leaving home for school should write us, stating the time they expect to leave home, also the date and hour they may be expected to arrive at Huntsville. All incoming students should plan to arrive in the day time, if possible. This will enable some one to meet them with a conveyance.

Students reaching Huntsville and failing to find any one at the station to meet them should call up the school over telephone, No. 3802, and a conveyance will be sent. After telephoning us, remember that it takes about an hour and a half to get ready and drive into the city.

Be sure to remain at the station where you can be easily found when the vehicle arrives.

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A WORD TO PARENTS

We are pleased to have the parents correspond with us regarding the welfare of their children while they are in school. We believe that they should consider it their duty to write frequently, thus preventing homesickness and thereby keeping the student in a satisfied condition. We desire to see young people succeed in reaching their properly chosen aims in life, and we shall cooperate with parents to accomplish this end.

Since the school conducts a boarding department for the accommodation of students, providing meals at regular hours to keep the health at a maximum, we would request that parents refrain from sending packages of food, other than fresh fruit, and that only in limited quantities, to their children during the school year.

Letters should never be placed in packages, provision being made for them in the first-class mail.

We wish to assure our patrons that we are always willing to give full and reasonable information concerning conditions affecting their children, and if at any time there is a question as to conditions at the school, we hope all will avail themselves of the privilege of corresponding with the management concerning the question in mind, so that the full facts may always be had. We shall treat such correspondence confidentially and answer inquiries frankly and to the best of our ability.

WHAT TO BRING

Students should bring with them from home, work clothes, a pillow, two pillow slips, four towels, two napkins, a small table spread and sufficient bedding. The school simply fits up its rooms with bare furniture and mattresses

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on the beds. Those desiring covering or linen spreads for the pieces of furniture, or rugs for the floor, must bring the same with them.

Students attending Oakwood will have no use for fire-arms. Our *pursuits* are peaceful ones. Please leave guns, pistols and other weapons at home.

Each girl must provide herself with three sheets and bedding for a single bed. The beds that are used are three feet wide. The boys must provide themselves each with two sheets and bedding for a regular double bed. Girls must provide themselves with overshoes and sufficient wraps so the inclement weather and thin-soled shoes cannot be given as an excuse for remaining out of class work or regular services.

It is necessary that students bring small sewing outfits, and essential toilet articles, including the tooth brush.

The full name of the owner must be plainly written on all washable articles with indelible ink.

GENERAL INFORMATION

The School Year

The school year consists of six periods (six weeks each) which are divided into two semesters of eighteen weeks each. Tests are given in the various classes at the close of each of the six-weeks periods, and statements of the students' accounts are issued then.

Classification

When matriculating each student will be expected to arrange a personal daily program accounting for all his waking hours. A copy of this must be filed with the President.

All students will be carefully examined upon entering

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the school that none of the fundamental studies may be passed over without being understood. At the close of each semester examinations or written reviews will be given. The student's papers are carefully graded by the teachers and report sheets are passed to students.

One year's work as outlined in the calendar constitutes full work, and no student will expect to matriculate for more studies unless so granted by a special action of the faculty. Such permission, when granted, is given with the understanding that no grades fall below 85%. In such a case extra work must be dropped. Students planning on working their way in whole or in part should not expect to carry full work.

All grades are carefully preserved in the permanent records of the institution.

Formation of Classes—No classes will be formed unless the number wishing to enter is sufficient to warrant it. This will be left to the discretion of the faculty.

Punctuality—Constant and punctual attendance aids in the development of the character required to carry on evangelical work. When trifling matters are allowed to interfere with duty, it reveals a weakness which necessarily ends the student's connection with the school.

Absences—The student is held responsible to the instructor for absence from class, to the President for absence from chapel exercises, and to the home management for absence from Sabbath school, church service, and worship. Each excuse must be signed by the student making the request and countersigned by the preceptor, preceptress, parent or guardian. The excuse must be filed not later than Tuesday noon, immediately following the week during

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which the absence occurred. The names of those neglecting to do this will be posted on the bulletin board on the following Wednesday morning, and a charge of twenty-five cents, cash, will be made for the removal of the name. Failure to have the name removed will bar the student from all classes beginning with Thursday morning. Three postings of the name during one semester will suspend the student from the school, and a fee of \$1.00 will be required for re-entrance.

Absences to the amount of fifteen per cent in any class deprives the student of his grades, unless granted by special action of the faculty. Three tardy marks will be counted as an absence.

Discipline—It is the aim of this institution to lead students to be self-governing, and but few arbitrary restrictions are placed upon students prepared to enter school. It is expected that their conduct whether in the school room or in public places will not only be beyond criticism, but worthy of imitation. Character building is the object of the school, and students prepared to do Christian work must be able to control themselves before attempting to instruct others.

The character of this institution demands that students reach a high standard, and offences that in some schools might be lightly regarded will here be taken as an index to character, disclosing an unfitness to take up gospel work. It sometimes happens that students are requested to withdraw from the school when no serious charge is made against them, if it is deemed impracticable for them to continue work or to enter the work for which the school prepares students. In such cases no publicity is given to the

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matter unless it is necessary to protect the school against false reports.

Any student who willingly and knowingly violates any regulation of the school discipline shows himself unfit to be a member of the school family and will not be allowed to remain after having been duly informed of his condition, unless he is willing to change his ways and freely co-operate with the principles of good order.

Unrestricted association of young men and women is not permitted. Sentimentalism, flirting, strolling together about the grounds or elsewhere, correspondence among students in the school, are forbidden because they are contrary to the usage of good society and lead to evil.

Dress—The years which a young girl spends at school are those in which good physical habits should become confirmed in accordance with comfort and health. It will in every case be required that the mode of dress be in harmony with these necessities. The lady in charge of this department will insist upon a change of dress whenever that worn is judged to be a hindrance to good physical development. All students are expected to dress plainly and modestly. The wearing of high heel shoes, corsets, white shoes, jewelry, gaudy apparel, and unnecessary ornamentations will be discouraged by the school managers. Each girl on entering school must be prepared to purchase three uniforms, two school uniforms and one Sabbath uniform. The school uniforms cost us \$3.25 last year, but owing to the uncertainty in the price of materials it may be necessary to charge a little more this year. The Sabbath uniforms will probably cost about \$6.00. Our patrons may rest assured that these dresses will be furnished at as low rates as possible. These

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dresses are washable and the girls are expected to keep them well laundered.

Girls and mothers should not attempt to make these dresses at home. The style is changed from time to time and in order to keep them uniform it is necessary that they be made at the school.

As the school uniforms are worn to classes and the Sabbath uniforms to church and other public services, it will be unnecessary for students to provide themselves with other dresses, except some substantial work clothing.

Missionary Society

A regular organized Missionary Volunteer Society with its working bands is maintained at the institution. Students may connect themselves with any of the following:

Ministerial Band
Bible Workers' Band
Colporteurs' Band
Leaders' Band
Correspondence Band

The class work is supplemented by special literary exercises from time to time during the school year. Public speaking, recitations, class topics, compositions and musical selections are assigned to different individuals. This work is under the direct supervision of the faculty and objectionable features are eliminated. Students thus have the advantage of becoming acquainted with public speaking and parliamentary forms under such instruction and influence as will greatly strengthen their ability for public work.

These and all other exercises and organizations will be directed by a Committee of Faculty members who will carefully study the needs of the Institution in this direction.

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Recreation

The campus is a beautiful and restful place, and affords an excellent opportunity to spend some time in the open air. The girls and boys have separate strolling grounds, and under proper chaperonage may enjoy the pleasant woods and varying scenery about the institution.

At proper times the teachers take their classes for outings which are made instructive and helpful. Outings, picnics and such other forms of recreation as may be thought proper and advantageous are planned and executed under the direction of the Committee on Entertainment.

Music

Chorus—Chorus work is given for those who can pass a satisfactory test in sight-singing, and are interested in this line of work. Choruses, cantatas, and folk song recitals are given during the school year.

Band—Those who wish to join our brass band are requested to bring their instruments. The band is doing creditable work and is a source of pleasure both to its members and to the school.

Orchestra—The orchestra is making splendid progress. We would request those who are interested to bring their instruments or come prepared to make purchase of the same. Those who enroll in the orchestra must expect to attend all practice work punctually.

FINANCIAL ARRANGEMENTS

We have planned to accommodate three classes of students: namely, those who pay their entire expenses in cash, those who pay half their expenses in cash (working out the remainder), and those who work their entire way through school. Students who meet their entire expenses

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with work are urged to come in the spring of the year and work up a credit during the summer. This will enable them to take school work, and apply but one half of their time to working on their expenses, and thus at the end of the school year they will be free from debt and have a small credit with which to begin the next year's work. Our school session is arranged so that one half of the students attend classes in the forenoon while the other half are working, and in the afternoon the plan is reversed.

Cash—*The school cannot pay cash for work*, neither can students expect that the school will make purchases for them of shoes, clothing, or anything else and allow the same from their credit. All money for clothing, etc., should be arranged to come from sources other than the school. By a little reflection it will be seen that the school does well to furnish enough work to enable a large part of its students to earn enough to pay for their board and room.

Required Labor—The regular charges of the institution are made very low, and do not cover the actual expense. In order to avoid raising the price of home expenses and tuition, and to give all the benefit of regular exercise while attending school, all students will be required to perform work amounting to \$1.45 each week for the young men, and \$1.20 each week for the young women. This adjustment is made in the case of young women because of the difference in the rate of wages. Only in case of sickness will students be permitted to pay for this in cash.

Expenses

Our rates are based on periods of six weeks each.

Tuition—The teachers of our school are supported

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denominationally. The tuition is merely a nominal fee of \$1.50 a period.

Room—A charge of \$4.50 a period will be made for room, light, fuel and a limited amount of plain laundry. (A charge will be made for laundry requiring an extra amount of work.) This rate is made with the understanding that at least two students occupy one room.

Board—The cafeteria plan of boarding has been adopted by the school. Each student purchases a ticket on entering the school, this to be used in the purchase of food. A definite charge of \$6.00 a period is made to every boarding student to cover service, such as labor, fuel, light, and all overhead expenses in the boarding department. The food itself is charged at the exact rate of cost, without preparation. The total cost of board, including service, should average from \$13.00 to \$15.00 a period.

Transportation—On September 17, 18, 19 students and baggage will be conveyed from Huntsville to Oakwood and May 26, 27, 28 they will be taken to Huntsville, free of charge. For all other trips a transportation fee will be charged.

Students and visitors are kindly requested to avoid arriving on the Sabbath.

Settlement Day—At the close of each period a day will be designated as "settlement day," at which time all students will be expected to call at the office to settle accounts for the incoming period.

Fees

Instrumental Music—For pianoforte lessons and rent of instrument one hour a day, a charge of \$4.00 is made each period, one lesson a week. For organ a charge of

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\$2.00 a period is made, covering one lesson a week and use of instrument.

A library fee of fifty cents a semester is charged all students at the beginning of each semester.

A registration fee of fifty cents is charged all students registering later than the dates assigned for registration.

A fee of two dollars is charged for Certificates, and two dollars and fifty cents for diplomas.

Laboratory work accompanies most of the work done in the Science Department, and to cover the expense of materials used, a fee is charged for the following:

	Semester
Agriculture	\$.50
Chemistry	2.00
Physiology50
Botany50
Physics, Elementary	\$1.00
Typewriting	2.00
Hydrotherapy	1.00
Sewing	1.50
Cooking	2.00

Scholarship

As heretofore, the College, co-operating with the publishing houses and the conferences, offers to colporteurs of Seventh-day Adventist publications liberal conditions for earning a scholarship for a full year or half year at Oakwood. Only those living in the school homes, boarding with the school family, receive the benefit of this plan.

The colporteur sells and turns into the tract society in the State in which he canvasses \$215.00 worth of books or publications. One-half of this, \$107.50, is sent to the school, and as a bonus and reward for faithfulness and energy the publishing house, tract society and school add

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to this \$18.50, making a total credit for the student of \$126.00.

This amount covers the school expenses of tuition, rent, and board.

Provision is made for those who do not sell a total of \$215.00 books, by permitting them to turn in one-half of this amount on a half scholarship.

All students are required to work the amount of domestic time outlined in this calendar. A scholarship does not include any fees, books, or incidentals, or board above \$2.50 a week.

In addition to the foregoing fees, each student will pay for any apparatus broken or destroyed by him.

IMPORTANT TO REMEMBER

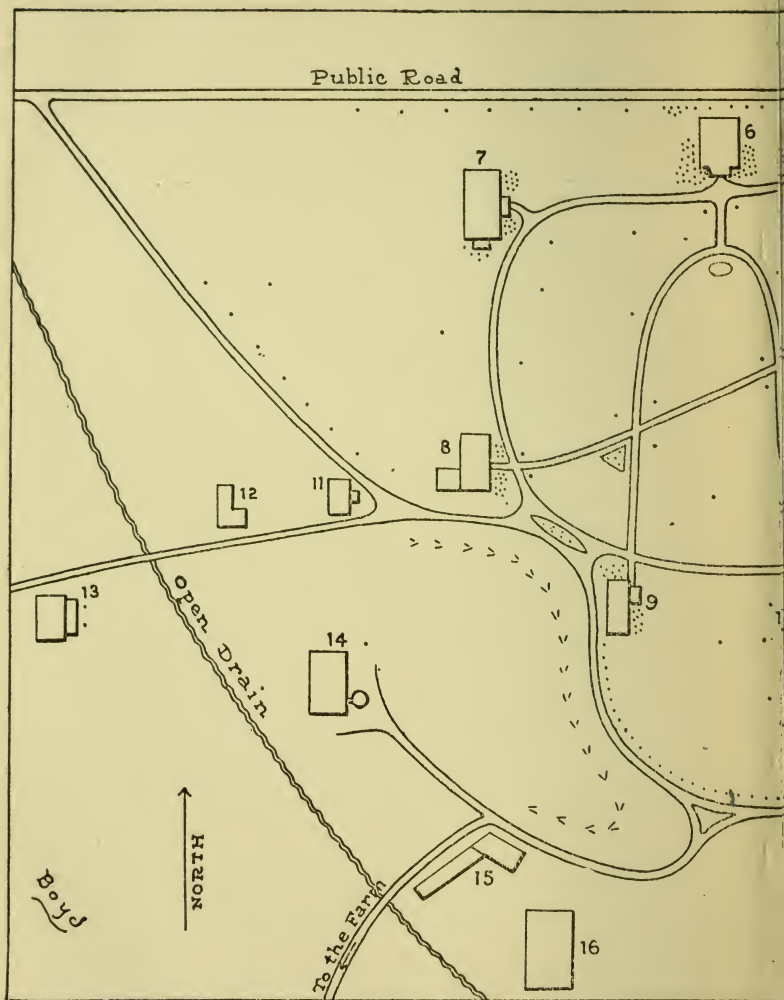
Girls should not fail to read what this calendar says about dress on page 22. No student is allowed to leave the grounds without permission from the President and person in charge of his department. Boys and girls have separate strolling grounds, and before coming to the institution should plan to respect this regulation.

Medical attention and nursing must be paid for by the student receiving the same.

The seventh day (Saturday) is the Sabbath. Quietude and respect for the day of rest will be expected of all students.

The management will exercise care to protect its students from injury, but will not be responsible for accidents that may occur.

Students must conduct themselves as ladies and gentlemen, and are expected to abstain from indecent or disorderly





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behavior; from profane or unbecoming language; from visiting billiard rooms or gambling places in the city; from the use of tobacco, or alcoholic drinks; from card playing; and from all improper associations.

It is much to the advantage of the student to enter at the beginning of the school year.

On the arrival and departure of a student, himself and baggage will be conveyed from and to the city free of charge. For other trips a charge will be made.

From time to time rules will be announced at family worship or at chapel. These are just as binding as those published in the calendar.

Before applying for entrance to Oakwood, each student should secure a statement from a physician of his general health, to be presented with his application blank.

As the school has no dentist connected with it, we urge that all students have their teeth examined before leaving home. Means for such expenses cannot be furnished by the school unless by special arrangement.

If you desire an education let nothing hinder you from getting it. If you have health, though you have not much money, you can accomplish your purpose. You need push, ambition, and a determination to succeed. The school can do its part, but it cannot do all. It will require faithful study and application to books on your part. Others have succeeded and so may you. No one should get the idea that it is altogether an easy matter to get an education, but diligent effort will be rewarded.

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DESCRIPTION OF STUDIES

Ministerial Department

This department includes other courses adapted to the needs of various students.

I Ministerial Course

Since the General Conference has set the goal of fourteen grades for ordination for young ministers, our ministerial course offers a thorough-going training in its two years' college course. The institution endeavors to offer an all round training that will make strong, aggressive preachers of the Word. English, History, Bible, Public Speaking, Pastoral Training, and drills in effective reading and speaking, hymn reading and other public exercises form a part of the course. This course differs from the regular Junior College Course only in the second College year.

II. Bible Workers' Course

Years of successful work in the ministry have given abundant proof that Bible work is a very effective means in the gospel ministry. Those who go into the homes of the people to teach the truth that finds expression in the pulpit need a training in some lines equal to that of the minister with whom they labor. Our Bible Workers' Course is equivalent to twelve grades. It is based on the first ten grades and consists of a thorough training in theory and methods as well as in a knowledge of essentials. The practical work is by no means an inferior part of the course.

III. Biblical Course

There are many among those who receive the truth, some of them advanced in years, who feel a burden to

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prepare for some place in the Lord's work. It may be impossible for them to complete a course of fourteen grades, yet they need not be discouraged. Oakwood offers a course that will make them effective and useful workers in the cause of God. After finishing the eight grades a two year's training is given in Bible and other subjects.

Bible

Others may be familiar with the Bible, but those who teach it in the light of the last days *must* be. The Bible occupies no secondary place in Oakwood Junior College. One year in Bible study is offered in every grade. Other studies make men efficient for the duties of this life. The Bible gives the knowledge that will enable one to enjoy the life that is to come. Bible study occupied a very prominent place in the schools of the prophets which were the forerunners of the Christian schools of today.

New Testament History—This subject forms the basis of future study of the New Testament. It is a comparative study of the gospels and that of the Acts of the Apostles. The text book is supplemented by such books as the Desire of Ages, Christ's Object Lessons, and other works on the Life of Christ. Note book work is required, together with outlines and the writing of topics. Students should supply themselves with the books above mentioned.

Two Semesters

Old Testament History—In this year's work the student is taught the unity of the Old Testament as a book. Special attention is given to the time and place of its writers. The student continues the process begun in New Testament History. In this way a comprehensive view of the whole Bible is secured, the Old Testament furnishing the basis

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of the plan of redemption wrought out in the life of Christ. In addition to the text, students should supply themselves with copies of "Patriarchs and Prophets" and "Prophets and Kings."

Two Semesters

Bible Doctrines (Twelfth Grade)—In this year's work the Bible is taught from a topical standpoint. All the great Bible doctrines usually taught by Christian people and those of a more denominational character are carefully considered. A more thorough manner of study is pursued in this year, and continued through the college course. The student completing his academic year should be prepared for more thorough going work in his college years.

Two Semesters—Twice a week.

Bible Readings—In addition to the Bible topics given in the regular Bible Workers' Course, two years practical work is offered those who wish to prepare for active duties in the field. During the first year the time is devoted to the study of theory and practice of constructing Bible Readings on the various subjects that are usually offered in a course of lectures. The work done is largely original, under the supervision of the teacher. No text book is required, but each student will provide himself with such helps, note books, etc., as he will find need for. The class will be considered as the congregation, and the readings constructed by the various students, will be given as a part of the class instruction.

Two Semesters—Four times a week.

Second Year Bible Work—During this year each prospective Bible Worker has the experience of conducting a series of Bible Readings, studied out and criticized in

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class work, in the homes of the people living in our vicinity, and at the city church. Attention is also given to the manner of conducting Bible Readings, how the reader may get into the homes of the people, the Bible Workers' dress and deportment and all other items that minister to success in her work.

Two Semesters—Four times a week.

One year's experience in the canvassing field and a connected series of Bible Readings conducted in the homes of the people or some other public method is required for graduation.

Daniel and the Revelation—The advanced student who has a good historical background on which to project his Bible facts will greatly enjoy a study of these two prophetic books. They form the framework of both the Old and New Testaments and greatly aid the student in getting a clear view of the world's history and God's dealings with the nations.

Since these two books demand a fair knowledge of history and an understanding of the principles of study and research it has been thought best to reserve this topic for the college course. The method of study pursued is a verse by verse study of each chapter, dwelling especially upon those portions which make up the frame work for our prophetic study.

Two Semesters—Three times a week.

Advanced Bible Doctrines—This year's work supplements the work of the twelfth grade. The Bible doctrines are carefully developed. The student is expected to do much original work in the study and application of the various subjects. Bible readings and themes on various

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subjects will form a part of the course. Note book work is required. "Great Controversy," "Desire of Ages," and other books of reference will be found helpful.

Two Semesters—Twice a week.

Public Speaking—The study of the principles of Public Speaking is of such practical value that this study is now being quite generally offered. The course consists of both theoretical training and practical work. Each student is drilled in reading and writing minutes, making addresses of various kinds, and is given practical experience in conducting public assemblies. This study is offered in both college years. Number one includes a study of voice culture, effective reading, drills in prominence, etc.

Two Semesters—Three times a week.

Not offered 1918-19.

Number two carries the student through a thorough course in effective speaking and gives experience in delivering addresses before various audiences. Thus the student is prepared for practical field work.

Two Semesters—Once a week.

Not offered 1918-19.

Pastoral Training—While much attention is given to Bible doctrines and general training for public work, attention is also given to the study of sermon building, practical experience in public delivery, and every phase of the minister's work. This topic supplements Public Speaking No. 2 and provides the material for study in the success of the gospel ministry. It includes one season's experience in the canvassing field and practical work in some public effort extending through a period of from four to six weeks. In this year's work the training is divided between

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theory and practice. Each student is required to supplement his daily work with actual experience in holding cottage meetings, Bible Studies and sermons. The surrounding country and the city church furnish an excellent field for this practical training.

Two Semesters—Two hours.

Not offered 1918-19.

Church History—A year's work in this important and interesting subject is calculated to awaken a deep interest in the subject and to enable the student to form a clear and comprehensive outline into which the important facts and issues of Church History may be fitted. Having this foundation laid, the student will be enabled to continue in a general way his study of the topic through the coming years. No clear idea of the great gospel work can be obtained without this study. Every minister and Bible Worker should if possible, pursue it. The method followed will be a text book outline, supplemented by collateral reading and note book work.

Two Semesters—Eight hours.

Not offered 1918-19.

English

Since by far the greater number of our students will find their fields of usefulness in the South, and in the English speaking islands of the West Indian group, no attempt is made to give training in languages other than the English. To give our colored youth a thorough, working knowledge of our own language is the burden of this department. To speak simply, correctly and effectively is an accomplishment of no mean degree. In no way does the culture of an individual manifest itself sooner than in the language he

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uses. "By thy words thou shalt be justified and by thy words thou shalt be condemned," is the Scriptural statement of this great truth. One subject in English is given each year through the academic and collegiate courses.

Composition—It is the aim of this course to give the student a training in the art of composition both written and oral, that will prepare him for the more extensive work the following year. Short essays requiring light research work will be required. Attention is given to punctuation, figures of speech, dictation, letter-writing, and the rules and conventions governing different forms of correspondence.

Two Semesters.

Rhetoric—In this subject thorough training in oral and written composition is given. A close study of carefully selected models is included. Themes are criticised and corrected and the student is required to keep a composition book. Outside reading and outlining of books is also required.

Two Semesters.

Biblical and American Literature—The Bible is recognized by all great literary men as the masterpiece of English literature. The first semester will be devoted to becoming acquainted with the literary value of the Book of books. American Literature will be taken up in the second semester, giving the student a knowledge of English Literature in America. Note book work and supplementary reading will be required.

Two Semesters.

English Literature—This course is devoted to giving the student an idea of the facts and history of English Literature, thereby providing him with the knowledge so es-

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sential to general culture and intelligence, and preparing him for a profitable reading and study of the masters of our language. Composition work will be required and each student will keep a note book. "Long's English Literature" is the text used. This will be supplemented by carefully selected reading and lecture work.

Two Semesters—Three times a week.

English, Freshman Year—A course in oral and written expression of thought following the plan of a text book, designed to help Freshmen to adjust themselves to all college work and to realize that English is an integral part of all. There will be constant practice in writing on subjects assigned, requiring reading and research work in the library. Essays will be rigidly marked for grammatical correctness and literary form.

Two Semesters—Three times a week.

College Rhetoric—The aim in this course is to develop in the student literary talent and to introduce him to the best models of literary form. A more detailed study of the principles of rhetoric as presented in a more advanced text book is made, and a higher standard of theme work on a variety of topics is expected. Frequent oral and written exercise in exposition and argumentation are given. The emphasis throughout is placed upon writing of the most practical sort.

Two Semesters.

History

History—A thorough knowledge of History is necessary for any public worker in this movement. Since the movement is a prophetic one, it has a historical basis, as prophecy and history are hand maidens. No clear view of

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the message can be secured without becoming familiar with the nations of the earth, both past and present. The early nations together with those of Babylon, Persia, Greece and Rome form the historical background for the third angel's message. With these the workers must become familiar in order to place the right interpretation upon the prophetic portions of God's word.

General History—One year's work is offered in General History. The history of the world is covered from the earliest dawn of history until the present time. Myer's General History is the text used.

Two Semesters.

History of Missions, Denominational History—One semester's work is devoted to the study of the lives of missionaries who have pioneered the way for the last day message. One semester is devoted to the study of the rise, progress and missionary activity of the denomination represented by this institution.

Two Semesters.

American History and Government—In this study the student will receive a clear idea of the place our country fills among the nations of the earth and the leading features of its peculiar government. The part this nation is to play in the closing history of the world makes this study at once an interesting and a vital one.

Two Semesters.

History of Antiquity and Greece—This year's work covers the ancient civilization of Egypt, Babylon, Assyria, Phoenecia, as well as that of Greece. The progress of civilization is traced from its earliest dawn through the

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different nations that arose until the Grecian civilization became world wide.

Two Semesters.

Rome and the Middle Ages—Beginning with the rise of the Roman power, the student is carried down through the various phases of its history. The republic, the empire, the decay, the rise and development of the Holy Roman Empire, are carefully traced. This is the period of history which so largely combines with prophecy to form the background for the message of today.

Two Semesters.

Science and Mathematics

In this department the Bible, accepted as a revelation of God and the highest authority, is given due prominence. Nature and inspiration are shown to be in perfect harmony. Emphasis is laid upon the necessity of acquiring habits of accuracy of observaton, carefulness in manipulation, and good judgment.

General Science—This course is an introduction to the various branches of science as given in academies. It includes physical geography, astronomy, physics, chemistry, biology, foods, etc. Practical matters of every-day life will receive consideration.

One Semester.

Advanced Physiology—This course is designed to give the student a good understanding of the structure and functions of the human body. Special attention is given to the physiological basis of health. Laboratory work is required.

One Semester.

Botany—Laboratory work in plant and flower analy-

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sis, etc., supplements the recitations. A general study of Botany emphasizing its bearing upon agricultural processes, is given.

Second Semester.

Agriculture—This class studies the field of general agriculture, with special attention to the needs of successful farming in the Southern states. The work includes the study of soils, field crops, horticulture, vegetable gardening, and animal husbandry. Laboratory and practical work are required.

Two Semesters.

General Chemistry—This course is intended to give a general survey of the science of chemistry, especially the chemistry of common things. Laboratory work follows the class work, and students are required to perform the experiments as outlined in the class.

Two Semesters.

Biology—A year's work is offered in this subject, using as a text "A Civic Biology" Hunter. Full laboratory work is required. Some of the subjects treated are, Environment and Interrelations of Plants and Animals, Economic Relation of Plants to Animals and Man, Heredity, Variation, Plant and Animal Breeding, Our Forests, Body Control and Habit Formation.

Two Semesters.

Physics—Algebra is prerequisite. Millikan and Gale's "First Course in Physics," revised edition, will be used as a text. Laboratory work will be required. Experiments are given before the class to illustrate each principle studied, and the student is required to solve certain problems, keeping the same in a note book.

Two Semesters.

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Algebra—Prerequisite: a completion of eighth grade arithmetic. Fundamental operations, integral equations with graphs, involution and evolution, and quadratics are covered in this year's work.

Two Semesters.

Plane Geometry—This year's work will consist of a study of rectilinear figures, the circle, proportion, similar polygons, regular polygons, areas, and loci. Several hundred original problems will be given.

Elective

Two Semesters.

Psychology—This course covers the topics of both general and educational psychology, emphasis being laid upon instinctive tendencies, habit formation, memory association, and the thought process. A special study is made of the psychology of infancy, childhood and adolescence; the characteristics of children at successive levels of growth.

Two Semesters—Two hours.

History of Education—Primitive, Oriental, Medieval and Modern periods are covered. The physical, moral and intellectual development of mankind, emphasizing man's efforts to realize his ideals through varying systems of education, are discussed. Christian education through the different periods is traced and studied.

Two Semesters—Four hours.

Pedagogy—The methods and principles of education will be given careful consideration in this year's work. McMurry's "Methods" will form the basis for the topic. This book will be studied in connection with other authors, and a thorough course in theory and practice developed.

Two Semesters—Four hours.

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First Aids—A short course in First Aids, including bandaging, treatment of burns, sprains, bruises, fractures and minor injuries, will be given.

One Semester—Twice a week.

MUSIC DEPARTMENT

Music is one of the most potent factors in gospel work. It is one of God's best gifts to man, and when consecrated to Him will prove of inestimable value to the Christian worker. In this department the school offers the following courses.

Pianoforte—An earnest endeavor is made to develop in the student an intelligent and musical style. The course in technic is adapted to the individual needs of the pupil, and includes the following standard works:

Major and Minor Scales, Cramer Studies, Clementi, Gradus and Parnassum, Kullak School of Octave, Schumann, School of double notes, Moszkowski, Mendelssohn, Chopin, Liszt, Rubinstein and others.

The time required to complete this course varies according to the ability of the student, but it is estimated at about four years.

A candidate for graduation from this course must complete the work as outlined, including Harmony, Theory and History of Music, and have a literary training equivalent to the academic course.

Reed Organ—A short organ course is offered to those who wish to gain a knowledge of hymn playing and music used in church services. The time required for completing this course is two years. It is expected that any one completing this course will be able to play any hymn at sight.

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First Year—Clark's "New Method for the Reed Organ," finger exercises, scales, arpeggios, easy hymn playing, sight singing.

Second Year—Jackson's "Gems for the Organ," hymn playing and registration, Rinck, Mozart, Hayden, Bach's Chorales, Dudley Buck, etc.

To any student taking regular work in the school who completes the above two year's work in music, a suitable certificate will be granted.

Provisions has been made for instruction in violin music, and a regular course will be given.

No refund is made if a student misses lessons. The lesson rates do not include purchase price of music used in these courses.

NORMAL DEPARTMENT

Training teachers to educate the children in the principles of Christian education is no small part of the work done at Oakwood. A regular normal department is conducted under the supervision of an able instructor.

The special topics are Primary Methods and Theory and Practice. Manual training will be given under Manual Arts, and forms a part of the required credits under that head.

Primary Methods includes methods in Bible and Nature, primary reading, arithmetic, phonics, language and spelling.

In Theory and Practice not only the best methods of teaching will be considered and the theories given, but they will all be demonstrated in the school room. We learn by doing. Our field of practice is a community school of sixty pupils with grades from one to six. The teachers

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have a chance here to meet real school problems. They teach from two to five hours a day under the supervision of the Normal director.

BUSINESS OR SECRETARY'S COURSE

The theory of the commercial studies, especially in the second year, will be supplemented by actual office work as far as practicable. The more advanced and reliable students will be given opportunity to do work in the office in the way of bookkeeping, shorthand work, etc.

Elementary Bookkeeping—During the first year a careful study will be given of the simple principles of bookkeeping. Double entry will be given from the start. Experience will be given in the use of journal, cash book, ledger, bill book, elementary banking, etc.

One Semester.

Advanced Bookkeeping—Modern Illustrated Bookkeeping" will be used. Sets will be worked out in each of the following: commercial, business, dry goods, grocery, manufacturing. This will prepare the way for actual business practice in any business office.

Two Semesters.

Shorthand—Graham-Pitmatic system is taught. A two year's course is offered. The first year is devoted largely to the principles of shorthand. The first part of the second year is devoted to a review of the principles, and a dictation course and practice in office methods. To complete this course the student must attain a minimum speed of 100 words a minute, and be able to transcribe his notes satisfactorily on the typewriter. The course is under the supervision of a certified teacher of Graham Phonography.

Typewriting—We have four standard machines in

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this department. The work consists in a study of the mechanism of the machine, care of machine, touch method of operating; forms of letters, word and sentence practice, addressing envelopes, carbon work, etc.

Two years of work will be required of those completing the shorthand course.

Commercial Arithmetic—This is supplementary to the ordinary course in arithmetic, a thorough course being given in the various branches of commercial arithmetic. Short methods will be introduced.

Penmanship—Muscular arm movement is employed. Special attention will be given to legibility. The Palmer system is used.

MANUAL ARTS

Manual Training—Educational institutions everywhere are coming to realize that a knowledge of books alone is not sufficient, and are placing in their courses of study manual training subjects which will fit the student for some practical place in life. The educational department has arranged for manual training subjects, both in the Academic and Junior College departments. These subjects will be required for graduation, and no student will be allowed to graduate without them. The custom of granting certificates for manual training subjects is now discontinued as all students will receive institutional credits for all studies pursued. These Manual Training studies will consist of both theory and practice and will continue through the whole six years.

For the mutual help of both the institution and the students the school maintains and operates a line of industries. More than two hundred acres of our land are

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cultivated in farm and garden, providing such things as the school consumes that can be grown in our latitude and at the same time furnishing work for students desiring to work all or a part of their way through school. The school also operates its own blacksmith shop, printing office, saw mill, broom shop, cannery, apiary, dairy, laundry and sanitarium. All the work in these departments is carried on in an educational way.

Our students learn to do by doing. Our school produces and manufactures everything that it uses just as far as consistent and possible.

Industries—

Agriculture

Gardening

Horticulture

Apiculture

Dairying

Printing

Blacksmithing

Broom making

Cooking

Sewing

INTERMEDIATE DEPARTMENT

The institution maintains a grammar department under the supervision of competent instructors, in which grades six to eight are given, and certificates are issued to those who successfully complete these grades.

The students in this department are left free to pursue manual training during the part of the day occupied in lessons by the Academic and College students. This provides help for the general work at all times of the day.

REQUIREMENTS FOR GRADUATION

For graduation the general average must not be less than eighty-five per cent., not falling below seventy-five per cent. in any separate topic for any single examination. A percentage of eighty-five is required in reading, writing and

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spelling.

Drills are conducted in these subjects for those who desire to take them.

Those expecting to graduate from any course should early in the year visit the Committee on Graduation and check up their work. No individual will expect to graduate from any course without spending at least one year in the institution.

Those completing Junior College, Normal and Academic courses will be awarded diplomas. All other graduates will receive certificates.



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COURSES OF STUDY

ACADEMIC COURSE

Ninth Grade

	Semesters
New Testament History.....	2
Elementary Bookkeeping; General Science.....	2
Composition	2
Algebra	2

Tenth Grade

Old Testament History.....	2
Physiology, Botany.....	2
Rhetoric	2
General History.....	2

Eleventh Grade

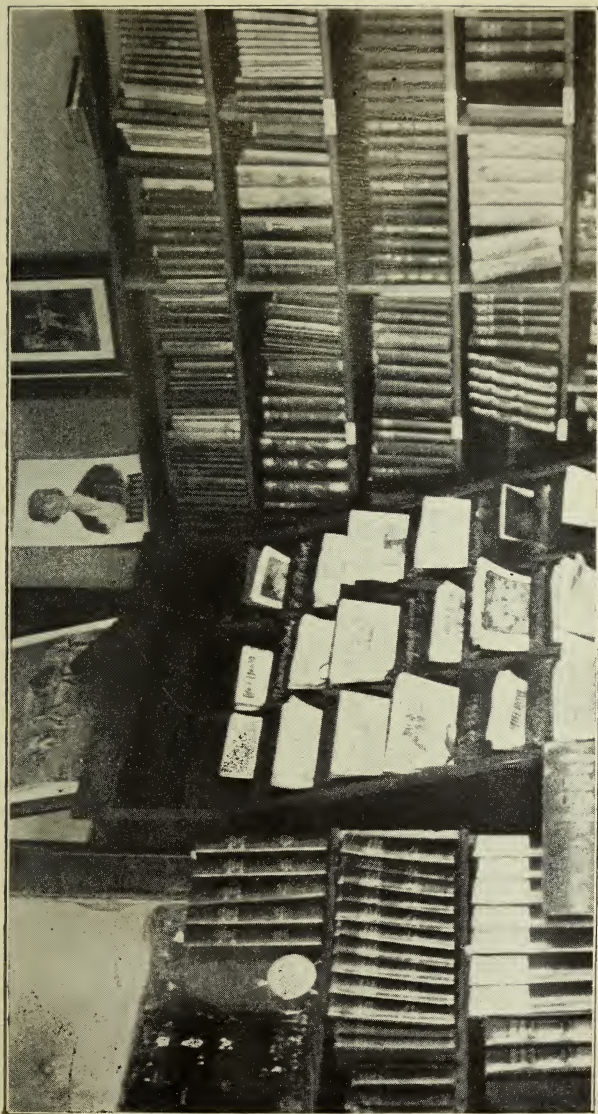
History of Missions, Denominational History.....	2
Agriculture or Domestic Science.....	2
Biblical and American Literature.....	2
Plane Geometry.....	2

Twelfth Grade

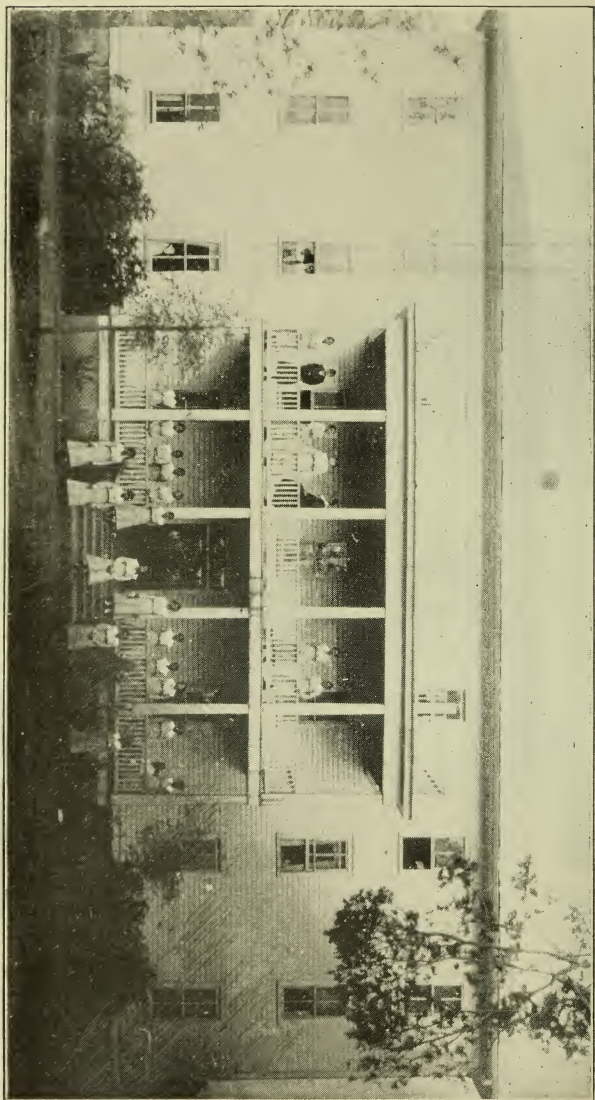
Bible Doctrine (Four times a week).....	2
Sight Singing (Once a week).....	
Physics	2
English Literature (Three times a week).....	
Hydrotherapy and Simple Treatments(Twice a week).....	2
American History and Government.....	2

ACADEMIC GRADUATION REQUIREMENTS

For graduation from the Academic Course eighteen units of work are required. Of this total, two units must be Industrial, the other sixteen Literary, including Agriculture or Domestic Science; or fourteen Literary units and one of Drawing or Music and one of Physical Cul-



A Corner of the Library



Henderson Hall

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ture (the latter two to be substituted for two Literary units at the discretion of the Faculty).

A unit represents the equivalent of a recitation period of forty-five minutes, five times a week for thirty-six consecutive weeks, with an average of one and one fourth hours' preparation for each separate recitation.

The Two units of Manumetal work are distributed over the four years of the Academic Course, allowing one half unit for each year, which may consist of Carpentry or Cabinet work, Sewing, Cooking, Agriculture, Printing, or any other industry offered by the Institution on a standard basis. Those who choose Agriculture for their Manumetal credit subject must substitute some other topic for Agriculture in the eleventh grade.

JUNIOR COLLEGE COURSE

Thirteenth Grade

Required:

Daniel and Revelation	2	6
Public Speaking No. 1.....	2	4
Chemistry	2	8
Freshman English	2	4
History of Antiquity and Greece.....	2	8

Elective:

History of Music	2	2
Sight Singing	2	2
Psychology	2	2
Library Science	2	2

Fourteenth Grade

Required:

Bible Doctrines	2	4
Public Speaking No. 2.....	2	2
History of Rome and Middle Ages.....	2	8

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Elective:

History of Education.....	2	4
Pedagogy	2	4
College Rhetoric	2	8
Physiology and Hygiene.....	2	6
Sight Singing	2	2
Biology	2	4

JUNIOR COLLEGE GRADUATION REQUIREMENTS

For graduation from the Junior College Course each student is required to complete a minimum of 64 semester hours, four of which must be industrial credits. The subject chosen for industrial credit may be a continuation of the one pursued in the Academic Course. In any case, industrial subjects offered for college credit will be taught on a college basis. For this reason, some of the subjects offered may not be taken without the Academic prerequisite in the same subject.

MINISTERIAL JUNIOR COLLEGE COURSE

(Prerequisite Thirteen Grades)

Fourteenth Grade

Required:

Bible Doctrines	2	4
Public Speaking No. 2.....	2	2
Pastoral Training	2	2
History of Rome and Middle Ages.....	2	8

Elective:

Church History	2	8
College Rhetoric	2	8
Physiology and Hygiene.....	2	6
Pedagogy	2	4
Sight Singing	2	2

NOTE: All students in the Ministerial Course are expected to cover all Bible topics offered in grades nine to fourteen.

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Laboratory work for Pastoral Training requires one season in the Colporteur field and an experience in cottage meetings and public community effort to an equivalent of from four to six weeks continuous effort.

BIBLE WORKERS' COURSE

(Prerequisite Ten Grades)

First Year

History of Missions and Denominational History.....	2
Biblical and American Literature.....	2
American History and Government.....	2
Bible Reading (Four times a week).....	2
Sight Singing (Once a week).....	

Second Year

Bible Doctrines (Four times a week).....	2
Public Speaking No. 1 (Twice a week).....	2
Freshman English (Twice a week).....	2
Pedagogy (Twice a week).....	2
Hydrotherapy and Simple Treatments (Twice a week)	2
Bible Work (Theory and Practice) (Four times a week)	2
History of Antiquity and Greece or Church History (Four times a week).....	2

NOTE: Laboratory work for Bible work requires one year's experience in the canvassing field and an equivalent to twenty connected Bible Studies given in homes or other efforts. All graduates from the Bible Workers' Course are expected to cover Bible in the Ninth and Tenth grades.

NORMAL COURSE

Prerequisite first eleven grades.	
Primary and Intermediate Methods.....	2
Theory and Practice.....	2
American History and Government.....	2
Bible Doctrines (Four times a week).....	
Sight Singing (Once a week).....	2

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Reading and outlining of the Book "Education" is required.

NURSES' COURSE

Prerequisite: First ten grades.

First Year

History of Missions and Denominational History....	2
Anatomy	1
Physiology	1
Modern Methods of Nursing and Elementary Bandaging	2
Practical Hydrotherapy	1
Massage, Practical	1
Chemistry	1
Cooking and Tray Service.....	1
Ethics	1

Second Year

Bible Doctrines	2
Theoretical Hydrotherapy	1
General Disease (including skin and nervous dis- eases)	2
Obstetrics	1
Gynecology	1
Surgical Nursing	1
Accidents, Emergencies and Advanced Bandaging	1
Materia Medica (Elementary).....	1

SECRETARY'S COURSE

Prerequisite: Ten grades.

First Year

History of Missions, Denominational History.....	2
Advanced Bookkeeping	2
Phonography I	2
Elective from 11th grade.....	2
Typewriting, (Drill)	2

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OAKWOOD JUNIOR COLLEGE

UNIVERSITY OF ILLINOIS

Second Year

Bible Doctrines	2
Phonography II.....	2
Commercial Geography	1
Commercial Law	1
Typewriting, Office Practice, Penmanship.....	2

OUR NEEDS

While Oakwood has been a training school for several years it is only recently that it has been placed on the basis of a Junior College. We are in great need of all kinds of helps in the way of maps, charts, etc. Our library can scarcely be so called. It should be well stocked with books of an educational nature. We would very much appreciate donations of books from our friends.

Also we are in need of equipment for our science department, and should begin the collection of specimens for a museum. We will be glad to correspond with any who can render us assistance along these lines.

OAKWOOD GRADUATES

Name.	Date.	Course.
	1918.	
Brandon, Margaret.....		Junior College
Strother, Lena.....		Junior College
Berry, Charles A.....		Academic
Carter, Epsie U.....		Academic
Frazier, Juliette.....		Academic
Gray, Harry W.....		Academic
Martin, James.....		Academic
Miles, Mary.....		Academic
Pean, Arioste.....		Academic
Perkins, Addison.....		Academic
Troy, Solomon.....		Academic
Turner, John.....		Academic
Davidson, Eugenie.....		Nurses
Buckner, Mary L.....		Normal
Campbell, Mabel.....		Normal

OAKWOOD JUNIOR COLLEGE

Stratton, Jennie E.....	Normal
Martin, Alice.....	Bible Workers
Hutson, Ora Bell.....	Biblical
McRae, Frank.....	Biblical



OAKWOOD JUNIOR COLLEGE

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Oakwood Junior College

Huntsville, Ala.

A TRAINING SCHOOL FOR CHRISTIAN WORKERS

Student's Application Blank

Name	Nationality
Post Office	Age
State	Weight
Street	Height
Parents (or guardian)	Married or single
Parents' address	If married have you any children?
Number of grades completed	Do you live in the country or in town?
What is your trade or occupation?	Are you willing to abide by the regulations of the school?
For what work do you wish to prepare?	Date of filling this blank
When do you wish to enter school?	If you desire work to meet a part of your school expenses, how
How long do you wish to remain?	much can you pay each month in cash?
State of health	Have you ever worked on a farm?
Are you an active Christian worker?	How long?
Of what denomination and church are you a member?	Will you faithfully and cheerfully perform the duties assigned
	you?
General Remarks	

Note,—Please fill out the above blank completely and return to the President, accompanying it with a letter of recommendation and also a short history of yourself not to exceed 500 words, telling of educational qualifications, ambitions, religious experiences, etc.

UNIVERSITY OF ILLINOIS-URBANA



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